

F.No. 16-26/2017-TS.VII  
Government of India  
Ministry of Human Resource Development  
Department of Higher Education  
Technical Section VII

\*\*\*\*

Shastri Bhawan, New Delhi  
Dated 27<sup>th</sup> September, 2017

To,

Prof. (Dr.) P. M. Khodke  
Central Project Advisor,  
National Project Implementation Unit (NPIU),  
Ed.CIL House, Plot No. 18A,  
Sector 16A,  
Noida - 201301.

**Subject: Guidelines for TA/DA of Faculty & Staff for TEQIP-III activities and  
Honorarium for Experts for lecture and attending meeting - reg.**

Sir,

Kindly refer to NPIU's note dated 25.09.2017 on the subject cited above. In this regard, it is stated that this Ministry has accorded the approval for the following:-

- Guidelines on TA/DA norms for all types of TEQIP-III activities **(Annexure- I)**
  - Norms for payment of honorarium to Guests for lecture/ seminar/ workshop/ meeting etc. **(Annexure-II)**
2. It is requested that necessary action may kindly be taken under intimation to this Ministry.
  3. This has the approval of AS (T) & NPD.

Yours faithfully,

  
**(R. S Solanki)**

Under Secretary (TC)  
Telefax : 011- 23385935

## GUIDELINES ON TA/DA NORMS FOR ALL TYPES OF TEQIP-III ACTIVITIES

The Guidelines on TA/DA norms are appended below for faculty and staff who will be attending any meeting / conference / workshop / training etc. at the institution other than their own institution.

### 1. Travel Allowance Entitlement

Table-1

Grade Pay / AGP of Individual (6 <sup>th</sup> Pay)	Pay level (7 <sup>th</sup> Pay)	Travel by Air	Travel by Train	Travel by Road
Rs.7600/- and above	12 and above	Economy Class by Air India*	AC First class	AC/ordinary taxi, Auto / AC Bus
Rs.5400/- to below Rs. 7600/-	9-11		AC-II Class	Ordinary Taxi, Auto / AC Bus
Rs.4200/- to below Rs.5400/-	6-8	Not Eligible	AC-II Tier / AC Chair Car	Ordinary Taxi / Auto Rickshaw / Any Public Bus incl. AC Bus
Below Rs.4200/	Below 5	Not Eligible	AC-III Tier / AC Chair Car	Auto rickshaw / Any Public Bus except AC Bus

\*However, on non-availability of Air India Flights connecting two places or non-availability of ticket in Air India flights, Private Airlines by economy class may be allowed subject to the condition that the fare charged is not more than the Air India fare.

### 2. Daily Allowance (D.A) Entitlement: Entitlement of D.A will be as per the following as per the note given below the table-2:

Table-2

Grade Pay / AGP of Individual (6 <sup>th</sup> Pay)	Pay level (7 <sup>th</sup> Pay)	Hotel charges per day (Max.)	Food bill per day (Max.)	Local Travel with the City (Max.) per day
Rs.10000/- and above	14 and above	Rs.7500/-	Rs.1200/-	AC Taxi charges upto 50 KMs within the city
Rs.7600/- to below Rs. 10000/-	12-13	Rs.4500/-	Rs.1000/-	AC Taxi charges upto 50 KMs within the city
Rs.5400/- to below Rs.7600/-	9-11	Rs.2250/-	Rs.900/-	Non AC Taxi charges upto Rs.338/- within the city
Below Rs.4200/ to below 5400/-	6-8	Rs.750/-	Rs.800/-	Non AC Taxi charges Upto Rs.225/- within the city
Below Rs.4200/-	5 & below	Rs.450/-	Rs.500/-	Non AC Taxi charges Upto Rs.113/- within the city

